



**THE CHRISTIAN METHODIST EPISCOPAL CHURCH
QUARTERLY CONFERENCE REPORT
THE RECORDING STEWARD REPORT**

DATE:

CHURCH:

Presiding Elder _____ and members of the _____ Quarterly Conference, it is a privilege to submit this report for the quarter beginning _____ and ending _____.

FUNDS RECEIVED

Amount Brought Forward: _____

From Tithes and Offerings: _____

From Building Funds: _____

From Boards: _____

From Conference Claims: _____

From Special Days: _____

From Special Gifts: _____

From Benevolent: _____

From Auxiliaries: _____

From Education: _____

From Evangelism: _____

Others: _____

Total Received: _____

CHURCH DISBURSEMENTS

Pastor's Salary _____

Pastor's Insurance: _____

Pastor's Education: _____

Janitor: _____

Secretary: _____

Benevolent: _____

Evangelism: _____

Maintenance: _____

Equipment Purchases _____

Special Events: _____

Non-Clergy Payroll Taxes: _____

Pastor's Travel: _____

Pastor's 12%: _____

Pastor's Other: _____

Musician: _____

Other: _____

Education: _____

Other: _____

Utilities: _____

Church Materials: _____

Supplies: _____

Real Estate Taxes: _____

Total Church Disbursements: _____

Are all eligible employees covered by workers compensation if required by state? _____
Is the church current with all forms and payment?

CONFERENCE DISBURSEMENTS

District Asking(s): _____ Annual Conference: _____

PROPERTY TRANSACTIONS

Buildings Purchased:	_____	Buildings Sold:	_____
Land Purchased:	_____	Land Sold:	_____
Vehicles Purchased:	_____	Vehicles Sold:	_____
Totals Purchased:	_____	Totals Sold:	_____

OUTSTANDING MORTGAGES AND LOANS

	Mortgage/Loan:	_____	
Beginning Quarter Balance:	_____	Interest Paid:	_____
Ending Quarter Balance:	_____	Principal Paid	_____
Mortgage Balance:	_____	Monthly Payments:	_____
Are all accounts current:	_____		_____

Total Amount Dispersed: _____

	Mortgage/Loan:	_____	
Beginning Quarter Balance:	_____	Interest Paid:	_____
Ending Quarter Balance:	_____	Principal Paid	_____
Mortgage Balance:	_____	Monthly Payments:	_____
Are all accounts current:	_____		_____

Total Amount Dispersed: _____

Grand Total Dispersed for All Accounts: _____

BALANCES OF FINANCIAL ACCOUNTS

Type of Account:	_____	Current Balance:	_____
Type of Account:	_____	Current Balance:	_____
Type of Account:	_____	Current Balance:	_____

Are all Church Financial Accounts current? _____

Submitted,

Recording Steward: _____
Pastor: _____
Presiding Elder: _____
Presiding Bishop: _____