



**THE CHRISTIAN METHODIST EPISCOPAL CHURCH
QUARTERLY CONFERENCE REPORT
THE TRUSTEES BOARD REPORT**

DATE: _____ CHURCH: _____

Presiding Elder _____ and members of the _____ Quarterly Conference, it is a privilege to submit this report for the quarter beginning _____ and ending _____.

MEMBERSHIP ACCOUNTABILITY

Number of members:		Number of members attending the Annual CME Unity Summit:	
Number of members serving assignments:		Members attending General Conference:	
Number of meetings held:		Members attending Annual Conference:	
Number of members attending:		Members registered to vote:	
Members taking <i>The Christian Index</i> :		Members involved in social or civic activities:	
Members taking <i>The Missionary Messenger</i> :		Members attending General Conference:	
Members Owning a <i>Discipline</i> :			

PROJECTS ACTIVITIES

Special projects/activities completed:
Special projects/activities planned:

STEWARDSHIP

Amount received from members:	\$
Amount received from activities:	\$
Total Amount Received: \$	

SPIRITUAL GROWTH

Members attending Morning Worship:		Members attending Sunday School:	
Members attending Mid-Week Services:		Members paying tithes:	

PROPERTY RESPONSIBILITY:

Value of all Church property:			\$
Church:			
Is there a mortgage on the Church:	\$	Amount:	\$
Amount paid on Interest:	\$	Principal:	\$
Balance on mortgage:	\$	Monthly Payment:	\$
Parsonage:			
Is there a mortgage on the parsonage:	\$	Amount:	\$
Amount paid on Interest:	\$	Principal:	\$
Balance on mortgage:	\$	Monthly Payment:	\$
Church Vehicles:			
Number of Church vehicles:			
Is there a loan on the Church vehicles:		Amount:	\$
Amount paid on Interest:	\$	Principal:	\$
Balance of loan:	\$	Monthly Payment:	\$

INSURANCE COVERAGE AND PREMIUMS

Do you have your Certificate of Insurance to present at this Quarter:					
Is the Church enrolled in the CME Church Group Fire and Casualty Insurance Plan?					
PROPERTY					
Description	Insurance Company	Coverage Amount	Annual Premium	Expiration Date	
Church					
Parsonage					
EDUCATIONAL					
Building					
Vehicles					
Others					

RENTAL PROPERTY

List each property separately: Use additional paper if necessary.			
Amount earned this Quarter:	\$	Amount spent this Quarter:	\$
Amount earned this Quarter:	\$	Amount spent this Quarter:	\$

CHURCH PROPERTY

Is the Church in good physical condition?	Parsonage:	Vehicle:
What maintenance projects have been completed on any/or all property?		
Has a copy of the deeds to all Church properties been presented to the Presiding Elder?		
What maintenance projects have been planned?		

ACTIVITIES

Are there any legal issues pending?	If yes, how are they being addressed?
Are there any insurance claims?	If yes, how are they being addressed?
Has a current copy of insurance policies for all church properties been presented to the Presiding Elder?	
Has a current copy of receipt of payment of insurance on all church properties been presented to the Presiding Elder?	
Has all property been inventoried?	
Where are the deeds kept?	
Where are the insurance policies kept?	
Has the property been exempted from State and Local taxes?	
Has the Connectional Trust Clause been inserted on all titles and deeds of real property?	
What are your goals for this Conference Year?	

Trustees Board Report

Submitted,

Chairperson:

Pastor:

Presiding Elder:

President Prelate: